



Nitin Jaiswal

Deputy Manager

PowerPoint Specialist | Graphic Designer

About Me

Creative and detail-oriented Presentation Designer with 10+ years of experience transforming complex information into visually engaging presentations. Expert in PowerPoint, MS Word, and graphic design, with a proven track record of delivering high-impact pitch decks, infographics, and marketing collateral for global clients. Adept at managing design projects end-to-end, collaborating with cross-functional teams, and leading a team of designers to exceed client expectations.

Core Skill

- **Presentation Design:** PowerPoint, advanced animations, infographics, pitch decks, annual reports
- **Graphic Design:** Adobe Illustrator, Photoshop, branded icons, template creations
- **Document Formatting:** MS Word, MS Excel, template creation, charts, tables, proofreading, compliance with brand guidelines
- **Team Leadership:** Project management, team coordination, training and mentoring junior designers

Professional Experience

WNS Global Services

Apr 2023 – Present

Deputy Manager (Marketing)

- Led daily design and production of high-quality presentations, pitch decks, and RFP documents for multinational clients
- Supervised a team of 6 designers, ensuring timely delivery and adherence to brand standards
- Developed advanced PowerPoint templates, infographics, and visual assets to enhance business communications
- Collaborated with marketing and sales teams to create compelling visual stories for client proposals and internal reports

WNS Global Services

Apr 2021 – Mar 2023

Assistant Manager (Marketing)

- Specialized in producing high-quality Microsoft Word and PowerPoint documents in collaboration with the Awesome Team
- Led daily design and production of presentations, pitch decks, and RFPs for multinational clients
- Supervised a team of 6 designers, ensuring on-time delivery and adherence to brand guidelines for 2 months
- Developed advanced PowerPoint templates, infographics, and visual assets to enhance communications

WNS Global Services

Feb 2016 – Mar 2021

Senior Graphic Executive

- Designed and formatted pitch decks, RFPs, and business documents using PowerPoint and MS Word.
- Created custom graphics, charts, and visual elements to improve content clarity and impact.
- Consistently delivered projects within tight deadlines, maintaining high quality and accuracy.

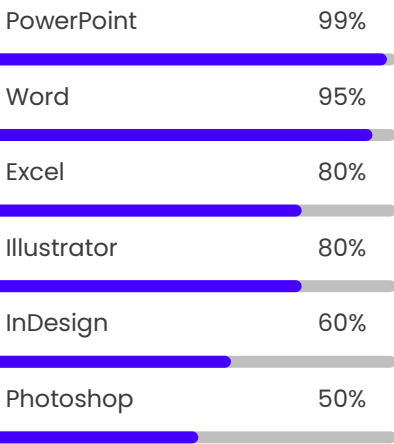
Residence: India

City: Mumbai

Age: 33 Years

Email: nitin.s.jaiswal@gmail.com

Cell No.: +91 7666998926



- ✓ PowerPoint Presentation
- ✓ Adobe Illustrator, Photoshop
- ✓ MS Word, MS Excel
- ✓ Team Leadership

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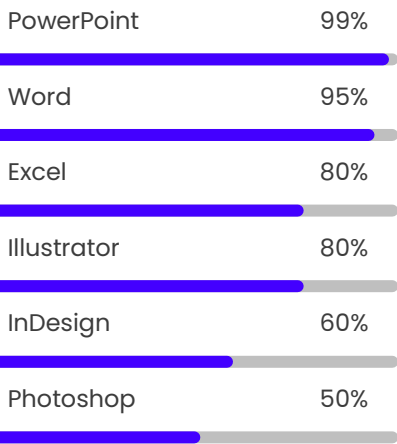
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Professional Experience

Royal Bank of Scotland

2014 – 2015

Junior Graphic Executive

- Produced daily PowerPoint presentations and Word documents for banking and legal teams.
- Supported branding and design consistency across all client-facing materials.

Integreon Managed Solutions

2013 – 2014

Graphic (PPT) Specialist

- Developed client-specific presentation templates and infographics.
- Enhanced document readability and visual appeal for global clients.

Mid-Day Infomedia Ltd.

2011

Executive – Advertising Operations

- Coordinated design and delivery of advertising materials for print and digital campaigns.

Education

BMS (Bachelor in Management Studies)

2009 – 2012

Alkesh Dinesh Mody Institute, University of Mumbai

HSC (Higher Secondary Certificate)

2007 – 2009

Shree DJ Doshi Gurukul Jr. College of Commerce, Mumbai

SSC (Senior Secondary Certificate)

2007

Hindi Bal Vidya Mandir, Mumbai

Graphics Designing Course

2016

Digital Guru Computer Training Institute, Mumbai

What Can I Do?

Presentation Design: Custom templates, data visualization, animations, motion graphics, Zoom & Morph transitions

Document Formatting: Advanced MS Word formatting, charts, tables, proofreading

Graphic Design: Adobe Illustrator, Photoshop, branded icons, Template creations

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